

Minutes – IFM Board Meeting – March 2013

The opening prayer was led by Gabrielle Boulard

Attendees: 4 officers and one volunteer and the following Board members attended:

Debi Johnson – First Baptist Grass Valley
Joan Denzler - Sierra Pines Methodist
Dave Barber – Calvary Bible
Bob Fulkerson – Peace Lutheran
Mark Parker – Emmanuel Episcopal
Gabrielle Boulard – SC for Positive Living
Judie St. John – Twin Cities

Pat Paddock – U Universalist Community
Bernie Delgado – St. Canice
Nels Nelson – Christian Science
Mary Albrecht – Grace Lutheran
Rick Kahil – GV United Methodist
Nancy Koring – St Patrick’s
Bill Dempsey – Sierra Presbyterian

Absent:

Diane Chang – GV Seventh Day Adventist

Item: 2012 Tax Return in process

Item: Executive Director’s Report

- Bob and Sue visited each day of operation, inviting volunteers who were not working those days to join for an update on the new building and the new ED position
- Operational needs seem to be a major portion of the ED job with Sue trying to keep office hours of 9:30 a.m. – Noon on M-W-F.
- Website has been updated, particularly the Community Partner page
- Volunteer Acquisition group met – Bernie Kringle will now coordinate
- As Ex. Director, Sue will begin tracking hours, splitting operations tasks and fund raising
- Food Issues
 - In attempt to “go green” Easter distribution to be in reusable bags
 - Needs: peanut butter, pancake mix and syrup, crackers for cheese giveaway
- Volunteers needed: Drivers, Computer-savy receptionists (desperate need), Distribution Scheduler, Vice President of Operations
- Pat Paddock will serve as Ambassador, following up with volunteers who aren’t contacted

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Item: Fund Raising

- Paulette's Spaghetti Dinner – Interviewers will give out tickets to clients
- Grant money not coming in because of loan to IFM (except for freezer)
- June 22 Event - Invitation only. Asking community members to fill a table with people who might become IFM donors. Cost is \$30 per person. \$240 for a table. '50s theme

IFM Website information – Board asked to refer to IFM legal and government documents found on site to correct any misinformation

Item: Real Estate - Partnering Against Hunger

- Status of USDA loan: The loan has been 'obligated'. Prior to funds being released USDA Letter of Conditions must be met. Expected escrow close mid-July.
- Additional costs are arising to meet code and repair requirements for the building. Total estimated cost for building and improvements has increased from \$750,000 to \$800,000. May need additional funding from the IFM facility fund.

Action: Motion: Board will allow IFM to spend up to \$50,000 more above the \$750,000 targeted for building construction expenses – Up to \$800,000.
Passed unanimously.

Item: Committee Update

- First meeting of Strategic Planning and ED Success Criteria Committee
 - Action: Sue to develop operational plan through end of year
 - Action: ED Success Criteria to be developed from ops plan
 - Action: Present plan at next Board mtg
- Other committee issues: talking points for controversial issues, succession plan for next Exec. Dir., continuous meetings with volunteers, review physical abuse policies, leadership development

Next Meeting: April 23 at IFM