



IFM Meeting of the Board and Member Churches, April 23, 2019 at 9:00 a.m.

Board Officers Present

Phil Alonso, Executive Director
Kate Laferriere, Development Director
Bob Thurman, President
Rick Kahil, Vice President
Maxine Palmer, Secretary

Board Members Present

Tim Gizzi, Calvary Bible
Marnie Ratkovsky, Emmanuel Episcopal
Gaye Rogers, Grace Lutheran
Cheri Eckholt, Grass Valley United Methodist
Jim Schroeder, Peace Lutheran
Diane Chang, Seventh Day Adventist
Joan Denzler, Sierra Pines Methodist
Jeff Hebert, St. Canice Catholic
Nancy Koring (Jeff Hebert), St. Patrick's
Judy Wade, Twin Cities

Absent

Janet Kelley, Christian Science Church
Debi Johnson, First Baptist, G.V.
Eleanor Kenitzer, Nevada City United Methodist
Sharon Ross, Sierra Center for Spiritual Living
Pam Sufleski, Sierra Presbyterian
Connie Wright, Unitarian Universalist
John Brusher, Treasurer
Karen Holt, Assistant Treasurer
Rita Kahil, Assistant Treasurer

Kate Laferriere led the group in prayer.

It was confirmed we had a quorum.

A motion was made by Jim Schroeder to approve the March minutes as presented. Jeff Hebert seconded the motion. The motion passed.

Q1 2019 Client Stats - Rick Kahil

- Client stats have not changed much since last year.
- From 2013-2018, IFM has served approximately 8,000 different client families/16,691 different individuals. Less than 5% come in every time they are eligible. 40-42% came 3 times or less a year. 77-79% came 12 times or less per year. This shows clients are using IFM only as needed.
- From 2013-2018, those who reported income have an average monthly income of \$1,275 and an average yearly income of \$15,300.
- It was requested Bob Thurman e-mail these client stats to all Board members.

Q1 2019 Financials - John Thrusher

The 2019 Financials will be presented at May's Board meeting.

Q1 2019 Goals Update - Phil Alonso

A three page list of IFM's 2019 goals with columns for current status, progress toward goal, etc., was presented by Phil. It will not only be used to track progress but also by Phil and others to help prioritize time and resources.

New Development Directors Update - Phil Alonso

- The two new Development Directors, Naomi Cabral and Lindy Beatie, were hired and began their duties on April 16th.
- Kate has been meeting with them to hand over files and documents and to begin dividing tasks between them.
- Naomi and Lindy have already attended workshops regarding skills/knowledge for their positions.
- The IFM newsletter will include an introduction for both of them and they will both attend May's Board meeting.

Fund Development Update - Kate Laferriere

- The Gala is still being promoted on the radio, through the Facebook Challenge, e-mail blasts, etc. Currently, 13 Captain's tables have been sold and 14 individual tickets. Please get word out to your congregations to purchase tickets. Thank you to everyone who has contributed live and silent auction items. Volunteers are needed at 9:00 a.m. May 18th to help with set-up.
- The 2019 Matching Funds Campaign was very successful with \$122,583 collected from 367 donors. This exceeded our original goal but is still only about one-third of our entire year's budget.
- Shred Day will take place this year on May 18th from 8:30 a.m. to 12:30 p.m. at Owen's Plaza in Grass Valley. Suggested donations are \$10 per box and all shredding is done on site.
- Grocery Outlet's "Fill the Truck" event will take place the first week in June. Each congregation is asked to fill a time slot with 4 members to help accept and sort donations.

Operations Update - Phil Alonso

- Regarding Food Access Saturday, Phil is meeting this afternoon with United Way to propose sharing costs equally (50/50— instead of 2/7 IFM and 5/7 United Way) in exchange for equal recognition/ equal billing, a commitment by United Way to promote expansion in innovative ways, and joint efforts to simplify sharing costs by using an "average" amount for food and staff costs. The minimal increase in food costs to IFM would be approximately \$350/month. They will also discuss "Easy Signup" for school families with schools acting as a liaison. Phil will have an update at the May meeting.
- A draft mileage reimbursement policy for staff will be put together when John Brusher returns. It will be presented at the May or June meeting. Phil shared that 211 Connecting Point (replacement for old RSVP program) has a Volunteer Hub and is no longer providing mileage reimbursement. The Executive Committee will continue to analyze feasibility of providing volunteers with mileage reimbursement, but we are currently leaning towards not providing mileage reimbursement to volunteers.
- The Suite A double door will be installed this Thursday, April 25th. A Teichert grant for approx. \$6,800 was submitted for this project and the results will be announced in June.
- County staff met with Phil regarding the Cal Fresh Contract to let us know IFM submitted more applications than any of their other partner agencies and that IFM was not fully utilizing the contract amount. As a result, Steve's hours were increased and Phil plans to ask to increase our contract for the next fiscal year. It is possible Naomi could be trained by Cal Fresh so that she could have additional hours paid through the contract to partner with North San Juan to do a Cal Fresh outreach and to provide some food from IFM.
- Regarding 20/25, Phil plans to work on assessing where we stand currently and will try to determine how we track progress toward the goal. IFM has had some good food budget savings and is using this money to purchase kiwis from Wild River Farms and plans to purchase locally-made tortillas from HOLA. Phil also plans to work with Riverhill Farms to provide funds in exchange for matching contributions and matching produce—both from Riverhill Farms. Phil met with Lauren from Sierra Harvest regarding fresh local produce and options for where IFM can procure locally produced items.
- Phil is planning on having quarterly meetings with Placer Food Bank and Raleys regarding recent changes in the program. The new truck is working out well. Originally, IFM had a 15-20 page menu to choose food items from. This has been reduced to 4 1/2 pages. Non-perishable items have been stable but fresh produce, perishables, and some key holiday items are not on the menu. Placer Food

Bank no longer has a grant for free eggs. IFM's egg budget will now be about \$3,000 per month. It is hoped IFM could work with Raleys to order needed items ahead of time at reduced prices that are not currently on the menu. Shelves at IFM have at times appeared nearly empty because of the lack of consistency in this program. It is hoped quarterly meetings will address all of these concerns.

Dehydrator - Bob Thurman

A dehydrator at the School of the Arts did not work out. The Friendship Club is currently planning a new commercial kitchen and Bob has discussed possible placement of a dehydrator in it. County Health Department said that adds a new layer of complexity to the project. No decision has been made.

Board Attendance - Bob Thurman

Bob discussed the issue of alternates voting for Board members with Diane Chang. State law does not allow alternates to vote at monthly meetings. Board members must vote themselves. Bob Thurman will review attendance records and will be calling those Board members who have missed several meetings to discuss the issue.

Jeff Hebert made a motion the meeting be adjourned. Joan Denzler seconded the motion. The motion passed.

Respectfully submitted,
Maxine Palmer
Secretary