



IFM Board Meeting, October 27, 2015

Board Officers Present

Sue Van Son, Executive Director
Bob Thurman, President
Rick Kahil, Vice-President
Kathy Mollet, Treasurer
Susie Nelson, Secretary

Board Members Present

Gabrielle Boulard and Hilary Dart, Sierra Center for Positive Living
Lani Brunmeier, Twin Cities
Diane Chang, Seventh Day Adventist
Cheri Eckholt, Grass Valley United Methodist
Julie Martin, Calvary Bible
Nancy Koring, St. Patrick's
Jeff Hebert, St. Canice Catholic
Marnie Ratkovsky, Emmanuel Episcopal
Debi Johnson, First Baptist, G.V
Leal Portis, Unitarian Universalist
Jim Schroeder, Peace Lutheran
Pam Sufleski, Sierra Presbyterian

Absent:

Judy Ludlum, Grace Lutheran
Joan Denzler, Sierra Pines Methodist
Jen Kelly, Christian Scientist Church

Prayer led by Sue Van Son

Minutes of the September 28th meeting approved unanimously, with the exception of Susie Nelson added as absent.

Quorum was in attendance.

Potential new board members

Hilary Dart to replace Gabrielle Boulard – Sierra Center for Spiritual Living
Julie Martin to replace Bill Kerler – Calvary Bible

DRAFT BYLAWS - Diane Chang

Issue: The IFM Bylaws do not meet current legal standards and are too vague to be considered a proper set of 'working Bylaws'. As a result Diane Chang has created a new set of draft Bylaws with Executive Committee input. Significant changes were reviewed with the Board for their initial input. No major concerns were noted.

The draft Bylaws and a summary of changes will be sent to all Directors for further review. Directors were encouraged to review changes with their Member Church. Upon request one of the Executive Committee members will help Directors convey proposed changes to their Member Church.

Directors are requested to provide feedback by November 24th so that a final vote to approve/disapprove can occur at IFM's Annual meeting on January 26th.

NUTRITION POLICY COMMITTEE – Nancy Koring

Nancy Koring is looking for 3-4 volunteers to attend 3-4 meetings to discuss nutrition policy. Hoping one of these will be a board member.

Handout was passed out outlining most needed foods. With diabetes on the rise healthy food options are being evaluated.

QUARTERLY FINANCIAL REVIEW – Kathy Mollet

Balance sheet healthy.

Ahead on total income mostly due to anonymous donation and matching campaign.

Food and food supplies are under budget due to great work by the Food Committee. Savings will be used to provide increased holiday meals as a result of the Food Bank not being able to do Holiday meals this year.

As agreed previously cash available beyond reserves, grant money, and fundraising will be used to support the solar panel project. The majority of the utility savings will go to purchasing food.

Grants

Granted (\$50.3K vs \$46K Budget YTD)

- Ronald McDonald - \$7.2K (we asked for \$9K)
- Walmart - \$.5K (we asked for \$2.5K)

Pending

- Sears/Kmart – Merchandise valued at \$2.4K – 60 Crockpots/Cooking Classes
- Church of Latter Day Saints - \$4K – Chicken and ground beef
- Ghidotti Foundation – Letter of Inquiry – Capital for Solar Project
- The True North Foundation – Letter of Inquiry – Capital for Solar Project
- Welz Children's Foundation – Phone Inquiry – Capital for Solar Project

Next Up

- USDA - Capital for Solar – 80% complete
- A&B Foundation – Capital for Solar
- The Harry and Jeanette Weinberg Foundation – Capital for Solar

Denied or Will Not Apply

Starbucks – Eligible for up to \$2.5K – need to get Starbucks employees volunteering.

QUARTERLY CLIENT STAT REVIEW – Rick Kahil

End of Quarter 3 - families increased 12%.

Grocery bags increased 6%

502 families per week – up 7%

SOLAR PROJECT – Bob Thurman

Solar project scheduled to be installed May 2016. Prior to solar panels being installed roof drain, leak at back wall, and tree work needs to be completed.

Four bids are being evaluated and will be submitted with USDA grant application.

EXECUTIVE COMMITTEE UPDATE – Bob Thurman

- Need for updated 3-5 year strategic plan was discussed. Likely to be few new goals.
- Bylaw changes were reviewed
- Defining elements of Executive Director role. Two main components were discussed with potential to be split – Operations and PR/Fundraising. Further evaluation required at next EC meeting scheduled for November 19th.
 - In the meantime we are in serious need of help with Fundraising, PR, and a Facilities Mgr. Directors were encouraged to ask around for any volunteers.

OPERATIONS – Sue Van Son

Volunteers Needed:

- 4-5 drivers needed. Must have truck or SUV. Two a.m. routes per month.
- A board member to write thank you notes needed
- Sue asked for volunteers to help hand write notecards.

Calendar

2016 calendar draft will be presented at next board meeting

Grocery Store Buy a Bag Programs

Safeway - \$10/bag

Raley's – Food for Families

Holiday Market - \$5/bag

Sponsor a Family

\$20 one family one meal
\$40 one family two meals

Christmas gift card packets were distributed and can be given at church or to friends and family who would like purchase as a gift. (\$20 a gift card, individualized cards can be made for those who want to sponsor more than one family)

IFM to be doing both Thanksgiving and Christmas this year with help of Food Bank and Ladies Relief Society volunteers.

Turkey Drive

November 17th will be the annual turkey drive. Buy a turkey at any local market and drop off at the Food Bank truck in the Save Mart parking lot. (8 am – 6 pm)

Thanksgiving

Food distribution will be on November 21st. (9 am – 1 pm)

Christmas

Food distribution will be December 19th. (9 am – 1 pm)

GENERAL

Next meeting will be November 24th