



IFM Board Meeting, June 23, 2015

Board Officers Present

Sue Van Son, Executive Director
Bob Thurman, President
Rick Kahil, Vice-President
Kathy Mollet, Treasurer
Susie Nelson, Secretary

Board Members Present

Marnie Ratkovsky, Emmanuel Episcopal
Jeff Hebert, St. Canice Catholic
Cheri Eckholt, Grass Valley United Methodist
Gabrielle Boulard, Sierra Center for Positive Living
Diane Chang, Seventh Day Adventist
Leal Portis, Unitarian Universalist

Absent:

Pam Sufleski, Sierra Presbyterian
Peggy Wymer, Assistant Treasurer M
Joan Denzler, Sierra Pines Methodist
Bill Kerler, Calvary Bible
Judy Ludlum, Grace Lutheran
Jim Schroeder, Peace Lutheran
Lani Brunmeier, Twin Cities
Jen Kelly, Christian Scientist Church
Nancy Koring, St. Patrick's
Debi Johnson, First Baptist, G.V

General Business

- No quorum present at meeting
- Prayer led by Sue Van Son
- Minutes of the May 26, 2015 meeting could not be approved due to no quorum. Will be voted at August meeting.

Sick Leave Policy - Kathy Mollet

- For paid employees sick leave will accrue 1 hr. for every 30 hrs. worked
- 3 days annually
- Carried over if not used – may be capped at 48 hrs.

To be voted on at August meeting as no quorum for vote present

Executive Director Update – Sue Van Son

Operations

Basically operations is concentrating on overseeing general area and client issues such as disgruntled clients or disruptive clients during distribution times. No outstanding issues.

Volunteers

Volunteers coming and going creating ongoing need to fill positions

Keith Badger has filled the maintenance part of the open Facilities Manager position which has been broken up into two parts. Will be working on Mondays.

Judi Wade to fill the other half of the job and order supplies. Kathy Mollet to look into getting her a credit card.

Open volunteer positions

- **Assistant Treasurer** - Qualified person needed to oversee grants and look towards filling the Treasurer position some time further down the road.
- **Drivers** - Must be able to drive trucks and lift heavy objects.
- **Fund Raisers** - Highly organized volunteers needed to help with overseeing catering and checking people in and out at fund raisers.

Grants

- Save Mart to present check sometime next week
- Safeway grant has a deadline for end of June – asking \$5,000. Safeway asks to be used for ground turkey or to fund cooking classes.
- United Way grant to be decided end of June – asking \$15,000

Plans to continue for brown rice and peanut butter and egg distribution

Sue to ask Food Bank if they plan to pre-order turkeys to lock in price turkey prices scheduled to increase towards the end of the year.

The Ladies Relief Society will be partnering with IFM this year for Christmas. A voucher will be given to each family so they can come to our Christmas distribution and receive a meal. All donations from the "Donation Day Parade" as well as more financial assistance will be given to IFM.

Calendar of Events

- Paulette's Spaghetti Feed coming up in September, date TBD
- Postal Food Drive also in September. Discussion on whether or not to try to do it on a Saturday this year. Opens up more volunteer avenues and less client issues than on a weekday.
- Grills and Grills – United Way Barbecue Event – Saturday, August 8, 2015 – 12:00 – 4:00. United Way is holding its annual barbecue event in Gateway Park in Penn Valley. This year teams are competing. IFM will have a team on site. Admission is free, “tastes” come with donation. All proceeds go to UW. Car show included.

Food for Purchase for Non-Food Providing Non-Profits

Several non-profits not providing food have approached IFM asking if they could buy food under our buying power. Opened to discussion this brought up administrative headaches, outside the line of IFM mission statement and operating parameters, and small benefit to IFM.

Executive Committee Update - Bob Thurman

- Executive Committee meeting monthly one week prior to Board meetings.
- Fundraising Strategy for 2016 – To be confirmed at October Board meeting.
 - If reserve is at \$200,000 or above then will consider fundraising focused on either paying down the building loan or special program/project like installing solar. If reserve is under \$200,000 then focus for fundraising should be on Operations.
 - Installing solar was discussed and viewed positively but requires more investigation and Board approval before proceeding.
 - Gala may be passed on next year in lieu of a special fundraiser TDB.
 - Matching campaign will be planned again for 2016.
- Planned giving strategies were discussed. IFM will develop Planned Giving program but advised not to align with Financial Advisory firm.

NO MEETING IN JULY – NEXT MEETING TO BE AUGUST 25TH