



IFM Annual Meeting of the Board and Member Churches, January 26, 2016

Board Officers Present

Sue Van Son, Executive Director
Bob Thurman, President
Rick Kahil, Vice-President
Kathy Mollet, Treasurer
Susie Nelson, Secretary

Board Members Present

Hilary Dart, Sierra Center for Positive Living
Debbie Hofen for Lani Brunmeier, Twin Cities
Diane Chang, Seventh Day Adventist
Joan Denzler, Sierra Pines Methodist
Cheri Eckholt, Grass Valley United Methodist
Julie Martin, Calvary Bible
Nancy Koring, St. Patrick's
Jeff Hebert, St. Canice Catholic
Marnie Ratkovsky, Emmanuel Episcopal
Debi Johnson, First Baptist, G.V
Neal Portis, Unitarian Universalist
Brian Smith for Jim Schroeder, Peace Lutheran
Pam Sufleski, Sierra Presbyterian

Member Churches and Voting Representatives Present

Sierra Center for Positive Living, Hilary Dart
Twin Cities, Debbie Hofen
Seventh Day Adventist, Diane Chang
Sierra Pines Methodist, Joan Denzler
Grass Valley United Methodist, Cheri Eckholt
Calvary Bible, Julie Martin,
St. Patrick's, Nancy Koring,
St. Canice Catholic, Jeff Hebert
Emmanuel Episcopal, Marnie Ratkovsky
First Baptist, G.V, Debi Johnson,
Unitarian Universalist, Neal Portis
Peace Lutheran, Brian Smith
Pam Sufleski, Sierra Presbyterian

Absent: Board Members and Member Church Voting Representative

Judy Ludlum, Grace Lutheran

Jen Kelly, Christian Scientist Church

Prayer led by Seth Kellerman, Emanuel Episcopal

Minutes of the November 23, 2015 meeting were approved unanimously.

The Board Secretary confirmed a quorum was in attendance and all attending church members had provided signed voting forms.

MISSION AND VISION

Bob Thurman

Bob spoke to IFM's vision and mission statements stressing IFM's continuing goals of no one should feel the hurt of hunger and the reduction of food insecurity in Nevada County.

STRATEGIC GOALS

- Shareholders united in a common purpose
- Superior financial performance, integrity and stewardship
- Volunteer organization and development
- Deliver through operational effectiveness and efficiency

NON-PROFIT SUPPORT

Sue Van Son

IFM supports 16 non-profits with surplus food

Three new non-profits were represented requesting food support from IFM

- Gold Country Alano Club – Kimberly Carrow
- Sierra Roots – Pauli Halstead
- Divine Spark – Pauli Halstead

The motion to the approve support for the non-profits listed was approved unanimously.

2015 ACCOMPLISHMENTS

Sue Van Son reviewed a short list of the 2015 accomplishments including the first cooking classes for the clients and the addition of two new vendors (Gold Country Distributors and Sysco) in an effort to provide fresher food to IFM clients.

2015 CHALLENGES

Ongoing challenges in filling key volunteer positions

Food Committee challenged to provide more nutritious food

As a note: SPD donated a pallet of chicken

2015 SIGNIFICANT FACTS

Rick Kahil

5,500 different families and 12,000 individuals have been served over the past 3 years

\$2,000,000 worth of food has been given out

Increase of 20% of new clients in 2015

FINANCIALS

Kathy Mollet

- Revenue better than expected in 2015 due to \$25,000 anonymous donation and matching campaign
- Revenue \$493,000

2016 OPERATING PLAN AND BUDGET

Major Areas of Focus

- Nutritious food and cooking classes
- Fundraisers – Solar & Matching
- Part-time position for Development Director
- Volunteer leadership
- Solar installation
- Community collaboration

Major Assumptions

- Revenue down due to no gala and less matching
- Food expenses up 8%
- All other expenses up 2%
- Part time ED position and new part-time Development Director

Fundraisers

- Solar – \$20K in February
- Shredding Day – \$4K in May
- Matching Campaign - \$70K in May

- Paulette's - \$6K in September

Solar will be an electronic campaign targeting new donors.

Grants

\$88.8K Plan/\$189.3K Ask

A motion to approve 2015 Operating Plan and Budget was approved unanimously.

A motion to approve 2016 Operating Plan and Budget was approved unanimously

CALENDAR

Sue Van Son

IFM will no longer be closed for the Postal Food Drive. This because in spite of notification, clients continue to show up for food.

Families are encouraged to participate on holiday food distribution and Fill the Trailer. One adult should accompany each child.

Underlined items on the calendar indicate volunteers are needed.

BY-LAWS

Bob Thurman

A motion to approve the amended IFM By-Laws dated January 26, 2016, as presented at the November 24, 2015 Board Meeting, was voted on and approved unanimously by the thirteen present Member Church's voting representatives.

EXECUTIVE DIRECTOR JOB ACTUALS

Bob Thurman

Reports to Board President

Areas of Responsibility

- Operations
- Fund Raising
- Administration

Expectation – 20-25 hrs. week

NEW ED AND DEVELOPMENT DIRECTOR JOB ROLES

Executive Director

Reports to Board President

- Manage Operations
- Face of IFM
- Backup Development Director

Development Director

Reports to Board President

- Fund & Food Raising
- PR
- Marketing & Social Media
- Technology/IT
- Backup Executive Director

A discussion was opened about both above positions reporting to Board President. Some concerns were broached that the Development Director should report to the Executive Director. It was generally agreed that the Development Director could report to either the Board President or the Executive Director. However since one of the primary objectives of creating the Development Director position was to reduce the workload of the Executive Director the Executive Committee will continue to pursue hiring someone with the ideal goal of the position reporting to the Board President. Additionally, while optimistic, it was agreed that the ideal candidate would be someone with a high degree of passion and current knowledge/involvement with IFM. Much will depend on who steps forward. The aggressive goal is to hire someone by March 1.

DEVELOPMENT DIRECTOR HIRING PLAN

- Sue Van Son to continue as Executive Director
- Solicit internally only before going outside
- Executive Committee to do hiring
- Hire by March 1, 2016
- 25 hrs. week

BOARD OFFICER VOTE

Nominees:

President – Bob Thurman
Vice President – Rick Kahil
Treasurer – Kathy Mollet
Assistant Treasurer – Karen Holt
Secretary – Susie Nelson

Motion to approve all nominees for 2016 IFM Board Members as listed above was approved unanimously.

Bob Thurman

Caliber Collision is offering to donate two cars to two families considered to be in need. Each Member Church was asked to complete an application recommending a family for consideration. Caliber Collision will make the final determination of who receives the donated cars from the applications submitted. Applications are due no later than February 5, 2016. The deadline to return the application is February 5. Any questions contact Bob Thurman 408 499 2674.

Meeting adjourned. Next Board meeting is scheduled for February 23rd.

The full presentation and new by-laws are available on the IFM website www.interfaithministry.com