

INTERFAITH FOOD MINISTRY OF NEVADA COUNTY

Board Meeting

July 22, 2014

Minutes

Prayer: Pres. Bob read a selection from Time magazine re: Pope Francis and service to the poor.

June Meeting minutes: Approval deferred until August Board meeting as minutes had not been distributed prior to this meeting, thus not providing enough time for review.

Nevada County Health Report: Lynne LaCroix (copy of the data page will be available on IFM website).

Highlights:

- Basic messages of the project:
 - Regular exercise
 - Drink non-sugared beverages
 - Prevalence/prevention of diabetes
 - Nutrition: eat more fruits and vegetables
- Other points:
 - Only about ½ of the eligible population is enrolled in CalFresh (food stamps); a representative of the CalFresh program will be at IFM once/month so perhaps that figure will improve.
 - IFM clients should be encouraged to use recipes at eatfresh.org
 - Working to improve the environment: vending machine selections; community gardens; cooking classes in the community

Mid-year Review and course corrections (entire report will be available on IFM website)

- Vision and Mission and Strategic Goals reviewed and confirmed
- IFM Client Stats (comparing Jan-June 2013 with same period 2014)
 - 15% increase in registered families; 30% increase in homeless
 - 13% increase in bags distributed and 6% increase in value of the bag
- June Financial reports

- Budget is still in the process of balancing out since move to Henderson St, but on the whole IFM is ok for the present.
- Budget for the remainder of the year needs to be revised as several of the budget assumptions made about relocating to Henderson St have not proven out.
 - Fund-raising down compared to last year because extra effort was put into raising funds for a new building
 - Utilities at Henderson St have proven to be lower than anticipated.
 - Loan interest down because with the early sale of Whiting St we were able to pay-down
- Grant Update
 - Three applications were awarded (total: \$16K)
 - Two applications denied
 - Two applications pending.
 - OF SPECIAL NOTE: all grant application must be reviewed by the executive committee to confirm IFM can meet all requirements of the grant, especially required data and sustainability.
- Superior financial Performance, Integrity and Stewardship
 - All but two items have been completed
 - Required metrics for freezer grant are being developed
 - Annual insurance review has not been accomplished but will be completed in the next six months.
- Deliver through Operational Effectiveness and Efficiency
 - There is a three-pronged approach to achieve this goal:
 - Continue to refine processes for client check-in and check-out to minimize the client waiting time
 - Balance contributions with expenses
 - Have sufficient number of volunteers (accomplished)
 - Hunger to Health continues to evolve
- Volunteers & Organizational Effectiveness

- All goals have either been accomplished or are underway
- New Facility Manager is Myra Arnstein
- Stakeholders United to a Common Purpose
 - Completed or underway except for:
 - Need to develop a market strategy
 - Need to develop a plan to mature and develop relationships
 - Have increased collaboration the NC Food Bank
- Stakeholders United to a Common Purpose
 - Recommend the first two items be delayed to 2015
 - Second two items need someone to head these efforts

New business

- Volunteer Waiver
 - ACTION ITEM: Approve this item at next's month's meeting
 - Should this just be used for drivers only or for all volunteers
 - If all volunteers, is it enough just to post it or must every volunteer have a signed one on file?
- ED Overtime Compensation
 - Board approved OT compensation for ED
 - Going forward ED OT must be approved by the Board President in advance.
- IFM 2014 Schedule of Events
 - LDS Food Drive has been added on Sept. 6
 - Christmas distributions days have not been finalized.
- Hot Topics
 - Balance hunger, health and dollars
 - How can we raise more money?
 - How much cash should we hold in reserve (currently: \$190,000)?
 - Improved throughput
 - Volunteers, family and friends should be encouraged to join Amazon Smile as IFM gets 0.5% back on purchases.

NEXT MEETING: August 26, 9:00AM.
