

INTERFAITH FOOD MINISTRY - Board Meeting

April 23, 2013

Prayer: The meeting was convened by a prayer led by John Smiley

Attendees: Three officers, Executive Director, three volunteers and the following Board Members:

Debi Johnson-First Baptist Grass Valley	Pat Paddock-U Universalist Community
Dave Barber-Calvary Bible	Mary Albrecht-Grace Lutheran
Bob Fulkerson-Peace Lutheran	Rick Kahil-GV United Methodist
Mark Parker-Emmanuel Episcopal	Nancy Koring-St. Patrick's
Gabrielle Boulard-SC for Positive Living	Bill Dempsey-Sierra Presbyterian
Diane Chang-GV Seventh Day Adventist	

Absent:

Joan Denzler-Sierra Pines Methodist	Judie St. John-Twin Cities
Bernie Delgado-St. Canice	Nels Nelson-Christian Science

March Minutes: It was moved, seconded and passed that the March 26, 2013 minutes be approved as distributed.

Treasurer's Report: A \$34,000 loss was budgeted for the first quarter but the actual was only \$3,600, mostly due to increased facilities funds and decrease in the cost of purchased food.

Fact Sheet: Numbers can now be obtained by computer and the fact sheet information will be posted on the website. Board members are encouraged to use this information with their congregations. Examples of information:

- In calendar year 2012, 56% of clients came at least 3 times; 29% of clients came 1 time; and 15% of clients came 2 times
- Salvage food box from Placer Food Bank (PFB) cost \$4.00 and the value of the contents, not including non-food items, was \$22.00.

Executive Director Report:

- Hourly timesheet was distributed for comment. The Board thought this information need only be presented periodically. An Excel spread sheet will be developed to track time.
- A 9 month operation plan was submitted showing: Objective, Owner, Completion. Success markers need to be added and some will be presented at the next board

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meeting. The main activities for the ED will be the 6/22 fundraiser, 440 Henderson St and operational communication.

- State Fund will do a site visit to re-evaluate the Workers Comp classification for the ED.
- Food Report: need pancake mix and syrup for the “extra” food for May. The ED will notify board members of future food needs after the food committee meeting for timely inclusion in church bulletins.
- Volunteers: The volunteer list is being updated and emergency contact information is being added. Our Daily Bread newsletter will only be available electronically. **REALLY NEED DRIVERS AND RECEPTIONISTS.** The Volunteer Appreciation Luncheon will be 5/21.
- Fundraising: ED is working to have IFM become an affiliate of United Way. One issue to be resolved is obtaining liability insurance for the board to cover us from frivolous lawsuits. IFM is now on the SPD community card and will receive 3% of purchases. There will be a GV Male Choir concert on 5/11 and if tickets are purchased on their website 50% of proceeds will come to IFM. The ED has organized one prayer group to pray about the 6/22 fundraiser and 440 Henderson and encourages others to form prayer groups.
 - Jim Schroeder provided information about the upcoming “Fill the Trailer” fundraiser on 5/3-5/6 at the GV Grocery Outlet. A volunteer signup sheet was passed.

Real Estate: The owner of 440 Henderson has agreed to decrease the selling price based on certain credits. This week the owner will be requested to extend the close of escrow until the end of Sept which means move-in will likely be February, 2014.

Director & Officer Liability Insurance: Diane Chang provided an overview of CA and Fed law regarding protection afforded all volunteers from financial responsibility stemming from a negligent action and potential resultant lawsuit. While protections for volunteers are in-place lawsuits can still be filed resulting in a non-profit spending money on legal defense. Insurance would provide some coverage for those legal costs.

Action: Awaiting cost for D&O insurance from Bob Trujillo

May: There will be the Volunteer Appreciation Luncheon on 5/21 **AND** a board meeting on 5/28.

Respectfully Submitted,

Susie Fatheree, substitute secretary