



Interfaith Food Ministry

Feeding Families, Fueling Hope

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IFM Board Meeting, February 25, 2014

Board Members present

Pam Sufleski, Sierra Presbyterian

Marnie Ratkovsky, Emmanuel Episcopal

Joan Denzler, Sierra Pines Methodist

Bernie Delgado, St. Canice Catholic

Joanne Haines (sub for Debi Johnson), First Baptist, G.V.

Mary Albrecht, Grace Lutheran

Diane Chang, Seventh Day Adventist

Rick Kahil, Grass Valley United Methodist

Bill Kerler, Calvary Bible

Jim Schroeder, Peace Lutheran

Nels Nelson, Christian Scientist

Pat Paddock, Unitarian Universalist

Nancy Koring, St. Patricks Catholic

Gabrielle Boulard, Sierra Center for Positive Living

Absent: Lani Brunmeier, Twin Cities

Four officers and two volunteers among attendees.

Meeting began with a prayer led by Diane Chang

Financial Summary by Treasurer Kathy Mollet

Balance sheets and Income Statements

- ■ January's P&L was an almost breakeven
- ■ Cash on hand totals \$241K as of January 31, 2014.
- ■ Approximately \$67k in building fund remains after commitments to finish Henderson
- ■ Financial reports will be provided monthly through at least mid-year.

Asset categorization

- ■ Clarified and re-categorized assets on balance sheet per standard accounting practices.



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- ■ Unrestricted, Temporarily restricted, and Permanently restricted net assets.

Audit Update

- ■ Audit on-track and will be ready for United Way grant opportunity.

Henderson Building Update

- ■ Renovations on time and within budget. Final inspection and building occupancy permit expected Feb. 26. First day of food service, April 2.

Whiting Street Update

- ■ Sale proceeding very well. Escrow expected to close shortly after IFM vacates building and before April 30.
- ■ Net proceeds expected to be \$186.5K.
- ■ Contingency was removed and non-refundable deposit was increased to a total of \$20,000.

VOTE to approve 2014 IFM Budget: Unanimous approval

VOTE to approve amendment to Whistle Blower Policy: Unanimous approval

(This policy protects employees and volunteers who disclose information regarding alleged violations.)

IFM Website

- ■ New banner proposals displayed. Sue will record suggestions and e-mail board members regarding revised options.
- ■ New Donation Page proposed.

VOTE: to switch from PayPal to Network for Good (3 percent monthly and monthly fee of \$59.95. Try out for a year and assess. Unanimous Approval

Executive Director Report

- ■ Donor Relationships

New, reoccurring or donors who give over \$200 at one time will now receive personalized notes of acknowledgement. Six board members at meeting given packets of notes to send out. Will continue practice monthly.



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- ■ An IFM volunteer has stepped forward suggesting they might be interested in providing fundraising support specifically focused on paying off the entire USDA loan. The volunteer will consider their options and inform IFM.
- ■ Move Update Information
 - Replacement of mural at Whiting will cost more than original proposal. As alternative, possibility of using photos on wall instead. (Rick Kahil will contact possible photographer.)
 - Volunteers have been informed of move. Clients will receive notes during the month of March.
 - Training for volunteers-last two weeks of March. Notes given to volunteers and a poster hangs in the distribution area noting dates and times.
 - Open House at new building on 26 April, 1:00 to 3:00 p.m. With a program starting at 1:30 pm.
- ■ Blessing of Henderson Street Building
 - All Board members to invite and confirm attendance of their clergy at a blessing of our new building on March 24 at 9am. Both Board members and clergy are invited. The blessing should take no more than 30 minutes.
- ■ Grants and fundraising
 - Fundraising Event May 3. Volunteers needed May 2 to set up, May 4 to clean up at Nevada City Elks Lodge. Board member encouraged to participate. (Nancy Koring will send e-mails requesting volunteers.)
 - Bill Kerler pursuing Sierra Foundation grant
 - Kathy Mollet applying for \$10,000 United Way grant
 - DeeDee Biccoca applied for a \$2000 soroptomist grant

VOTE: Discussion regarding whether to continue Executive Director position for another year through March 1, 2015. Unanimous agreement to extend.

VOTE: Extended discussion regarding whether to continue Sue Van Son in the role of Executive Director through March 1, 2015. Unanimous agreement to extend.

Next meeting at Henderson St., March 25, 9:00 a.m.