



## **IFM Meeting of the Board and Member Churches, September 25, 2018**

### **Board Officers Present**

Phil Alonso, Executive Director  
Bob Thurman, President  
Rick Kahil, Vice President  
John Brusher, Treasurer  
Mary Ellen Tracy, Secretary

### **Board Members Present**

Tim Gizzi, Calvary Bible  
Janet Kelly, Christian Science Church  
Cynthia Strickley for Marnie Ratkovsky, Emmanuel Episcopal  
Debi Johnson, First Baptist, G.V  
Cheri Eckholt, Grass Valley United Methodist  
Jim Schroeder, Peace Lutheran  
Diane Chang, Seventh Day Adventist  
Sharon Ross, Sierra Center for Spiritual Living  
Joan Denzler, Sierra Pines Methodist  
Pam Sufleski, Sierra Presbyterian  
Jeff Hebert, St. Canice Catholic  
Judi Wade, Twin Cities  
Maryann Curringth for Anne Lyon, Unitarian Universalist

### **Absent**

Kate Laferriere, Development Director  
Gaye Rogers, Grace Lutheran  
Nancy Koring, St. Patrick's

Tim Gizzi led us in prayer.

It was confirmed that we have a quorum.

Cheri Eckholt moved to approve the August minutes, and Janet Kelley seconded the motion. The minutes were approved.

Tim Gizzi nominated Maxine Palmer for IFM Board Secretary. There were no other nominations. Jim Schroeder moved that Maxine be approved as IFM Board Secretary, and Jeff Hebert seconded the motion. The motion was unanimously approved.

## **TREASURER UPDATE**

### **John Brusher**

- John explained that best practice says there should be two assistant treasurers – one to handle all deposits of donations to IFM and the other to handle payments to vendors, etc.  
Jeff Hebert nominated Rita Kahil to be the assistant treasurer to handle deposits. There were no other nominations. Cherie Eckholt moved to approve Rita Kahil as a second assistant treasurer. Debi Johnson seconded the motion and it was unanimously approved.
- Fidelity bond update  
This bond is to protect IFM against fraud  
The position of development director is being added to this bond
- Mileage reimbursement policy  
There was a good discussion regarding reimbursing IFM drivers who request it while staying within IRS guidelines. The board is in favor of doing something as we don't want to lose drivers. Bob Thurman suggested that we wait and see if Connecting Point will reimburse drivers who come through them as RSVP did in the past. Then it will be considered in executive committee with a recommendation coming to the board.
- 2019 budget planning process  
John presented a preliminary timeline with the final budget being approved by the board in January of 2019

## **FUND DEVELOPMENT UPDATE**

### **Phil Alonso for Kate Laferriere**

- Hunger Run – Oct. 6<sup>th</sup>  
IFM clients will be given a coupon for up to 5 family members to come out and walk/run the course, supporting physical fitness  
All others attending should register as a walker if they are not running  
We do have enough volunteers  
All proceeds will go to the holiday food distribution
- Hunger Action Month – September  
Volunteers were outside of the Safeways to encourage donations  
Volunteers were outside SPD and SaveMart to sign shoppers up to get a community card
- Grants  
IFM is the recipient of Safeway's *Hunger Is* campaign  
Applying for more grants
- Paulette's Spaghetti Dinner  
October 26<sup>th</sup> from 5:00-7:30  
Board members were given tickets to sell  
Dinner is \$10, with wine and deserts extra  
Wine and deserts will be donated
- Sponsor a Family for the holidays  
Store Ambassadors needed for both Safeways and possibly Raleys  
Great for youth groups or families  
Marc Cuniberti has challenged those who have been given a lot to give back. He put up \$1,000 and made a video for his Facebook account about IFM and his Heavy Hitter Campaign. The video can also be found on our Facebook account.

## OPERATIONS UPDATE

Phil Alonso

- Development Director search update  
Kate will be resigning in the next 6-8 months  
The search has started for someone to fill her job – mainly fundraising, marketing, and public relations
- Food Access Saturday  
We all need to really get the word out so that those who are working or going to school full time can take advantage of our 2<sup>nd</sup> Saturday distribution
- Client Area update for would-be clients without IDs  
White slip will be used  
Receptionists will route them directly to Phil or Kate who will explain to them how to go about getting their ID  
They will be given some food
- Grant tracking, handoff, ownership process  
A more systematic, month-to-month tracking system will be put in place, hopefully by January
- Suite A floor project  
Suite A flooring will be redone to match the rest of IFM on September 29<sup>th</sup> and 30<sup>th</sup>  
From 2:00-5:00 on Friday, helpers are needed to finish emptying Suite A and from 2:00-5:00 on Sunday, workers are needed to put things back into Suite A
- Placer Food Bank truck  
The truck is here and in use  
18 foot refrigerated truck  
IFM covers the drivers and the gas  
Team of 4 trained drivers (5 counting Phil as back-up driver) pick up food at Placer Food Bank on Tuesday and Thursday mornings  
Having this truck will enable IFM to do more local pick-ups that require a refrigerated truck
- Grass Valley Chamber of Commerce  
It was recommended that IFM join the GV Chamber of Commerce  
The cost is \$150 a year as a non-profit
- Food Committee Update  
The next cooking classes will be Nov. 6<sup>th</sup> and 8<sup>th</sup> from 11:00-12:00  
They will be about making soups in crockpots  
Clients attending will receive a crockpot appropriate to their family size and the necessary ingredients to make the demonstrated soup
- Volunteers needed  
Facilities Manager  
    Board encouraged to get the word out  
    Job is as needed with about 1 hour a week just to check on thing  
Drivers  
Tuesday/Thursday packers and sorters  
Distribution day workers

Jeff Hebert moved that the meeting be adjourned, Sharon Ross seconded the motion, and the motion was approved.