



IFM Meeting of the Board and Member Churches, November 27, 2017

Board Officers Present

Sue Van Son, Executive Director
Kate Laferriere, Development Director
Bob Thurman, President
Rick Kahil, Vice-President
Sandy Hakala, Incoming Treasurer (Pending board approval at January meeting)
Mary Ellen Tracy, Secretary

Board Members Present

Gaye Rogers, Grace Lutheran
Hilary Dart, Sierra Center for Spiritual Living
Joan Denzler, Sierra Pines Methodist
Cheri Eckholt, Grass Valley United Methodist
Nancy Koring, St. Patrick's
Jeff Hebert, St. Canice Catholic
Tim Gizzi, Calvary Bible
Pam Sufleski, Sierra Presbyterian
Janet Kelly, Christian Science Church
Jim Schroeder, Peace Lutheran
Debi Johnson, First Baptist, G.V
Anne Lyon, Unitarian Universalist

Absent

Kathy Mollet, Treasurer
Judi Wade, Twin Cities
Marnie Ratkovsky, Emmanuel Episcopal
Diane Chang, Seventh Day Adventist

Sue Van Son led us in prayer.

Jim Schroeder moved to approve the October 2017 meeting minutes. Janet Kelly seconded the motion and the minutes were unanimously approved.

FINANCE

Sandy Hakala

Bob Thurman introduced Sandy Hakala as IFM's new treasurer, pending the January vote.

Sandy shared some of her background information.

- Degree in accounting
- Serves on St. Canice Finance Council
- Served on board of St. Mary's
- Has served as CFO and CEO of companies
- About to launch her own company

Role of Treasurer and Assistant

Treasurer - strategic oversight

- View trends, what could we do differently
- View changes from a financial perspective
- Where should we be headed
- Out of the box thinking

Assistant Treasurer- Karen Holt

- Bookkeeping
- Making deposits

Gap Role

- Kate explained the need for a volunteer to input donor information and donations into Donor Tools and to merge that information into quarterly and annual letters. This role would not include writing these letters. Kate will continue to do that with input from the board.
- It would also include making deposits and recording that information.
- Kate would continue to write individual thank you notes to donors.

Preview of 2018 Budget Assumptions

- Lower revenue – no Gala this year
- Expenses flat except for salary and benefits for security monitor
- 4%-5% more clients
- Higher food costs
- Some minor repairs

FUND DEVELOPMENT UPDATE

Kate Laferriere

Sponsor a Family Fundraising Update

- We are ahead of where we were at this time last year.
- Board encouraged to keep promoting it

Safeway Feed the Need and Store Ambassadors

- Kate thanked the Ghidotti High School students and the Boy Scouts from the Mormon Church who acted as enthusiastic ambassadors.
- Many, many times the number of bags are purchased when we have store ambassadors outside of the Safeways
- There is still a need for more volunteers
- Hours are flexible

Run for Hunger Venue

- We are awaiting the final OK to hold the Run for Hunger at the Nevada County Airport.
- This would be at no cost to IFM
- It will be held the last weekend in September or the first weekend in October

OPS UPDATE

Sue Van Son

Saturday Distribution

- Hours were shortened to 10:00-12:00 as of last month. This worked well.
- 38 families received food
- There were four new families
- Thanksgiving distribution was also done on that Saturday for those families

Thanksgiving Distribution

- This was done over 5 days
- Clients received their holiday meal along with their regular distribution
- 1183 families received food for their Thanksgiving meal including a whole chicken for one and a turkey for families of two or more

Upcoming Christmas Distribution

- Will take place on the 6 distribution days prior to Christmas
- Clients will receive ham (some turkeys and chickens), applesauce, scalloped potatoes, and mustard.
- A meeting took place following the board meeting to try to work out a few problems that occurred with the Thanksgiving distribution and to make the Christmas distribution more efficient

Emily (Monitor) update

- She is progressing with this new role
- Jeff Hebert spent a day working with her so that he knows the role if he needs to substitute for her

Placer truck

- We have volunteers who have been driving to Beale Air Force Base to buy the meat we give to clients at the holidays. The truck they use is not covered and does not have an automatic lift. This causes problems if it rains and is dangerous for those trying to unload the truck. If we don't have a truck by the holidays next year, we will have to purchase food from an agency that delivers and that may be more expensive.
- Placer Food Bank is willing search for a grant to buy a truck that will have a lift gate. Placer will insure it and maintain it, but it will be housed at IFM. We'd probably be responsible for gas. We'd need a driver who is trained with them.

USDA Inspection

- Their inspection involved meat and eggs
- We are totally in compliance
- We are not allowed to distribute butchered beef, chicken, lamb and pork that is donated by local farms as it does not have the USDA stamp

Volunteers

- We continue to need drivers
- We need Thursday packers

Food

- We will buy broccoli throughout the winter again this year
- Antonio, the new owner of Riverhill Farms, wants to continue providing food to IFM

2018 Calendar preview

- Bob will send it out and board members can provide feedback
- One thing under consideration is having the volunteer luncheon in lieu of a board meeting, or perhaps holding the meeting just ahead of the luncheon.

GENERAL BUSINESS

Bob Thurman

Solar panel system

- DC Solar provided an additional 12 panels and they are up and running
- We have 92 panels total and they are guaranteed for 25 years

Employee Handbook

- Bob is using a California Chamber of Commerce program
- He expects to complete the handbook by December 12

Food Bank of Nevada County relationship – Bob and Sue

- We are working on increased collaboration between IFM and Food Bank
- Both organizations want to feed the hungry but have different approaches
- A question was asked about Placer Food Bank, and it was explained that they are a hub for Feeding America in Placer, El Dorado and Nevada Counties. They do not give food directly to clients, but they distribute food to 62 different agencies.

The next board meeting is January 23, 2018. Bob encouraged the board members to invite their clergy to attend.