



Interfaith Food Ministries (IFM)

Invitation for Bid

For

Emergency and Standby Power System

Bids Due: 1:00 PM, Thursday 9/7/2023

Date issued: 8/18/2023

Pre-Bid Site Visit

11 am, Thursday, August 31, 2023
440 Henderson St, Grass Valley CA 95945

Funded in part by a
Community
Development Block
Grant



**BIDDING DOCUMENTS, SPECIFICATIONS
AND CONTRACT DOCUMENTS
(Standard Public Works Contract)
CONTRACT TIMELINE**

1. BIDS DUE: 1:00 PM, 9/7/2023
(See page3 of Invitation for Bid)
2. PRE-SITE VISIT: 11:00 AM, Thursday, August 31, 2023
440 Henderson St, Grass Valley CA 95945
3. BID OPENING: 2:00 PM 9/7/2023
(See page3 of Invitation for Bid)
4. BIDS TO REMAIN OPEN FOR 21 DAYS FROM DATE OF OPENING OF BIDS (See paragraph 21 of Instructions to Bidders)
5. NOTICE OF AWARD DUE WITHIN 10 DAYS OF OPENING OF BIDS
(See paragraph 23 of Instructions to Bidders and same as 3 above)
6. BID BONDS OF UNSUCCESSFULBIDDERS TO BE RETURNED WITHIN 10 DAYS OF AWARD BY IFM (See paragraph 18 of Instructions to Bidders)
7. CONTRACT SIGNING AND BONDS DUE WITHIN 5 DAYS OF NOTICE OF AWARD (See paragraph 24 and 26 of Instructions to Bidders)
8. NOTICETO PROCEED WITH WORK DUE WITHIN 15 DAYS OF CONTRACT SIGNING (See paragraph 25 of Instructions to Bidders)
9. CONSTRUCTION MUST BEGIN WITHIN 10 DAYS AFTER MAILING OF NOTICE TO PROCEED (See Paragraph 2 of Contract)
10. CONTRACTOR MUST GIVE 72 HOURS WRITTEN NOTICE OF DATE WORK WILL COMMENCE.
11. PRECONSTRUCTION CONFERENCE WITHIN 5 DAYS OF NOTICE TO PROCEED (See Article III of Contract)
12. SCHEDULES AND BREAK DOWN OF PHASES OF CONSTRUCTION DUE IN 7 DAYS AFTER RECEIPT OF NOTICE TO PROCEED (See Article III of Contract)
13. WORK MUST BE COMPLETED WITHIN 90 DAYS OF MAILING OF THE NOTICE TO PROCEED (See Article III of Contract)

INVITATION FOR BID

FOR: Generator Installation Project

LOCATED AT: 440 Henderson St, Grass Valley CA 959455

Seal Bids will be received at the office of the:

Interfaith Food Ministries
440 Henderson St
Grass Valley CA 95945

Until 1:00 PM local time on Thursday, September 7, 2023, for the above referenced project.

Bids received after said time will not be accepted and will be returned unopened.

At said place and time, and promptly thereafter, all bids that have been properly submitted will be publicly opened and read aloud. All interested parties are invited to attend.

The work to be performed includes the following:

Emergency and Standby Power System including but not limited to the supply and installation and connection and all necessary equipment to have a fully functioning code compliant Emergency and Standby Power System, see attached.

Bids shall be: **Lump Sum**

Bids must be for all of the work described here in unless the bid form specifically indicates a bid item is optional.

Plans, specifications, proposal forms, project manuals and all documents relating to this project can only be obtained at website of IFM:

<https://www.interfaithfoodministry.org/facility-projects.html>

IFM will not be providing printed copies of the plans to bidders for this project.

Contract will be required to possess a B contractor's license at the time the bid is submitted.

A pre-bid walk-through will be held on August 31, 2023, at 11 AM at the project site at 440 Henderson St, Grass Valley CA 95945.

Bids will not be accepted from bidders who did not attend the pre-bid conference. All written questions or other correspondence regarding the plans and specifications shall be directed to:

IFM

Bids shall be received by 1:00 PM local time on Thursday, September 7, 2023. For all bids over \$25,000, each bidder must submit a cashier's check, certified check or a bidder's bond in an amount equal to 10% of the total amount of the bid.

The bidder to whom a contract is awarded will be required to furnish a performance bond and a labor and materials bond guaranteeing faithful performance and payment of all debts related to the contract.

IFM, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the regulations of the Department of Commerce (15 C.F.R., Part 8), issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

This is a public works project, subject to the prevailing wage requirements of the California Labor Code. Copies of the prevailing rate of per diem wages are available at the California Department of Industrial Relations web site www.dir.ca.gov/DLSR/WD/ **and Department of Labor provided in the attached Labor Compliance Manual, Attachment B.** Contractor shall not pay less than the highest's prevailing rate of wages under DIR and DOL. No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015), unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All contractors and sub-contractors must have a DUNS Number and be registered and active in the SAM.Gov system.

IFM hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, Disadvantaged Business Enterprise (DBE), Minority Business Enterprise, and Women-Owned Business Enterprise will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religious, creed, sex, or national origin in consideration for an award.

The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development (HUD) Act of 1968, as listed in 24 CFR 75.19. Section 3 requires that to the greatest extent feasible, opportunities for training and employment to be given to lower income residents of the area of the Section 3 covered project, and contracts for work in connection with the project be awarded to business concerns which are located in or owned in substantial part by persons residing in the area of the Section 3 covered project. Please reference the provided information under "special provisions" of this bid document.

No bid will be considered unless it is made on a form furnished by IFM and is made in accordance with the provisions of the proposal requirements and conditions set forth in the contract documents.

IFM reserves the right to reject an or all bids. This project is funded in part by funds provided by the County of Nevada and the Department of Housing and Community Development of the State of California.

Dated: 8/17/2023

IFM

By



Phil Alonso, Executive Director
Interfaith Food Ministry

INSTRUCTIONS TO BIDDER

FOR: Emergency and Standby Power System

LOCATED AT: Interfaith Food Ministries
440 Henderson St
Grass Valley CA 95945

1. DEFINITIONS

Bidder: One who submits a bid directly to IFM as distinct from a sub-bidder who submit a bid to a bidder.

Successful Bidder: The lowest, qualified, responsive, responsible bidder to whom IFM makes and award.

Bidding Documents:

- Invitation for Bid
- Instructions for Bidders
- Bid Form
- Bidders Bond or other security
- Experience Statement
- Subcontractor Listing
- Bidder's Representations
- Proposed Contract Documents
- Any and all Addenda

2. COPIES OF BIDDING DOCUMENTS

Complete copies of the bid documents and specifications for use in preparing bids may be obtained in accordance with the Invitation for Bid. Bid documents are also available electronically and can be downloaded from <https://www.interfaithfoodministry.org/facility-projects.html>. Addenda will also be posted to this location. Vendors my email IFM at info@interfaithfoodministry.org in order to be notified of addendums and other notices.

Partial sets of bidding documents will not be issued. Complete sets of bidding documents shall be used in preparing bids. IFM assumes no responsibility for errors or misinterpretations resulting from the use of incomplete set of bidding documents. If bidder believes its set of bidding documents is incomplete, it shall be the responsibility of bidder to contact IFM to confirm that Bidder has a complete set.

IFM, in making copies of bidding documents available on the above terms, does no only for the purpose of obtaining bids on the work and does no confer a license or grant for any other use.

3. QUALIFICATIONS OF BIDDERS

Each bidder must be prepared to submit, within five days of IFM's request, written evidence of bidder's qualifications to perform the work. Bidders may be required to submit evidence that they have a practical knowledge of the particular work bid upon. And that they have the financial resources to complete the proposed work. In determining the bidder's qualifications, the following factors will be considered: work previously completed by the bidder and whether the bidder (a) maintains a permanent place of business, (b) has adequate plant and equipment to do the work properly and expeditiously, (c) has the financial resources to meet all obligations incident to the work, and (d) has appropriate technical experience. Each bidder may be required to show that he or she has handled form work so that no just claims are pending against such work. No bid will be accepted from a bidder who is engaged on any work which would impair his or her ability to perform or finance this work.

Each bidder must hold a current valid contractor's license at the time of bidding, or the bid will be rejected.

4. INSPECTION OF SITE WORK

Bidders are required to inspect the site of the work in order to satisfy themselves, by personal examination or by such other means as they may prefer, of the location of the proposed work and as to the actual conditions of and at the site of work. If, during the course of the examination, bidder finds facts or conditions which appear confusing to bidder, bidder shall apply to IFM for additional information and explanation before submitting the bid. However, no such supplemental information so request or furnished shall vary the terms of the specification or the Contractor's sol responsibility to satisfy himself or herself as to the conditions of the work to be performed, unless an addendum has been issued.

The submission of a bid by the bidder shall constitute the acknowledgement that, if awarded the contract, bidder has relied and is relying on bidder's examination of (a) site of the work, (b) the access to the site, and (c) all other data, matters, and things that requisite to the fulfillment of the work and on bidder's own knowledge of existing conditions on and in the vicinity of the site of the work to be constructed under the contract, and not on any representation or warranty of IFM. No claim for additional compensation will be allowed which is based upon a lack of knowledge of the above terms.

Where technical reports or data have been utilized in the preparation of the contract documents, bidder may rely upon the accuracy of the technical data contain in such reports but not upon the interpretations or opinions contain therein for the completeness thereof for the purpose of bidding or construction.

Where plans and specifications contain drawings of physical conditions in or relating to existing surface conditions, including underground facilities, which are at or contiguous to the site, bidder may rely upon the accuracy of the data contained in such drawings but not upon the completeness thereof for the purposes of bidding or construction. If a mass diagram has been prepared for a project, it is for design purposes only. If it is made available to bidder, IFM assumes no responsibility whatever for the information contained therein and makes no guarantees with respect to reliance thereon.

Before submitting a bid, each bidder will, at bidder's own expense, make or obtain any additional examinations, investigations, explorations, test and studies and obtain any additional information and data which pertain to the physical conditions (surface, subsurface and underground facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance or furnishing of the work and which bidder deems necessary to determine its bid for performing and furnishing the work in accordance with the time, price and other terms and conditions of the contract documents.

On request in advance, IFM will provide each bidder access to the site to conduct such explorations and tests as each bidder deem necessary for submission of a bid. Bidder shall fill in all holes, clean up and restore the site to its former condition upon completion of such explorations.

The lands upon which the work is to be performed, rights-of -way and easements for access thereto and other lands designated for use by Contractor in performing the work identified in the contract documents. All additional lands and access thereto required for temporary construction facilities or storage of materials and equipment are to be provided by Contractor. Easements for permanent structures or permanent changes in existing structures are to be obtained and paid for by IFM unless otherwise provided in the contract documents.

5. EXAMINATION OF CONTRACT DOCUMENTS

The contract documents shall consist of the following:

1. Invitation for Bid
2. Instructions to Bidders
3. Contractor's Bid (Including documentation accompanying the Bid and any post-bid documentation submitted prior to the Notice of Award)
4. Contract
5. Addenda which pertain to the Contract
6. The Bonds or other security
7. Any supplementary conditions or any and all written agreements amending or extending the work, time, or price contemplated
8. The Plans and Specifications and Drawings as identified in the Contract
9. Certificates of Insurance
10. Other: _____

Each bidder shall thoroughly examine and be familiar with legal and procedural documents, general conditions, specifications, drawings and addenda (if any). The submission of a bid shall constitute an acknowledgment upon which IFM may rely that the bidder has thoroughly examined and is familiar with the contract documents. The failure or neglect of a bidder to receive or examine any of the contract documents shall in no way relieve that bidder from any obligation with respect to that bidder's bid or to the contract. No claim for additional compensation will be allowed which is based upon a lack of knowledge of any contract documents.

6. INTERPRETATION OF CONTRACT DOCUMENTS

No oral representations or interpretations will be made to any bidder as to the meaning of the contract documents. Any ambiguities, inconsistencies in the plans and specification or other contract documents shall be resolved prior to bidding. Request for an interpretation shall be made in writing and delivered to IFM at least 10 days before the time announced for opening the proposals. Interpretations by IFM will be in the form of an addendum to the contract documents and, when issued, will be sent as promptly as is practical to all parties to whom the bid documents have been issued. All such addenda shall become part of the contract. IFM reserves the right to amend any contract language which it determines is ambiguous prior to award of the bid.

7. ADDENDA

Each bid shall include specific acknowledgement, in the space provided, of receipt of all addenda issued during the bidding period. Failure to so acknowledge will result in the bid being rejected as not responsive. The Contractor is responsible for verifying that all addenda have been received and for obtaining all addenda prior to submitting bids for the work.

Only questions answered by form written addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

Addenda may also be issued to modify the bidding documents as deemed advisable by IFM.

8. BIDS

Bids shall be made on the blank form prepared by IFM and included herein. Bidders may extract these pages from the book of specifications or submit the entire book. All bids shall give prices, both in writing and in figures, and shall be signed by the bidder or bidder's authorized representative with bidder's address and shall provide all other information requested on the bid form. If the bid is made by an individual, his or her name, signature and post office address must be shown; if made by a firm or partnership, the name and post office address of the firm or partnership must be shown; if made by a corporation, the bid shall show the name of the state under the law of which the corporation is chartered, the name and post office address of the corporation, and the title of the person who signs on behalf of the corporation.

9. SUBMISSION OF BIDS

Bids shall be submitted at the time and place indicated in the Invitation for Bid and shall be included in a sealed envelope addressed to IFM. If mailed, the bids shall be address to:

**Submit Bids to: US Mail,
Fed Ex, UPS, etc., to:**
Bid: IFM
440 Henderson Street
Grass Valley, CA 95945

or

Hand Deliver to:
Bid: IFM
440 Henderson Street
Grass Valley, CA 95945

The bid shall be identified on the outside with the bidder's name, license number and address and with the "Emergency and Standby Power System Project".

Each bid shall be accompanied by the bid security if bid over \$25,000 and other required documents.

If the bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "BID ENCLOSED" with the **Emergency and Standby Power System Project** on the face thereof.

Bids shall be deposited at the designated location prior to the time and date for receipt of bids indicated in the Invitation for Bid, or the modified time and date indicated by addendum. Bids received after the time and date for receipt of bids will be returned unopened. Bidder shall assume full responsibility for timely delivery at the location designated for receipt of bids.

Oral, telephone or telegraph bids are invalid and will not receive consideration. No bidder may submit more than one bid. Multiple bids under different names will not be accepted from one firm or association.

10. PRE-BID CONFERENCE OR WALK-THROUGH

A pre-bid conference or walk-through will be held at 11:00 AM on August 31, 2023, at the project site at **440 Henderson Street, Grass Valley, CA 95945**.

The representatives of IFM, any consultants and/or Project Engineer will be present to answer questions. Any questions which, in the opinion of IFM, cannot be answered by direct reference to the bidding documents will be answered by formal written addenda as outlined above.

The pre-bid conference or walk-through may include a tour of the site of the work conducted by representatives of IFM. All interested parties are invited to attend.

11. BID PRICE

The bid price shall include everything necessary for the completion of construction and fulfillment of the contract including, but not limited to, furnishing all materials, equipment, tools, plant and other facilities and all management, superintendence, labor, services, except as may be provided otherwise in the contract documents.

In the event of a difference between the price quoted in words and a price quoted in figures for the same quotation, the words shall be considered the amount bid. Discrepancies between the indicated sum or total of figures and the correct sum or total will be resolved in favor of the correct sum or total.

12. BASIS OF BIDS

The bidder shall submit both a lump sum price and prices for all unit cost items and alternative shown on the bid form. Failure to comply may be cause for rejection.

Where specific quantities are given they are approximate only, being given as a basis for the comparison of bids, and IFM does not, expressly or by implication, warrant that the actual amount of work corresponds therewith, but reserves the right to increase or decrease the amount of any class or portion of the work or to omit portions of the work as may be deemed necessary or advisable by IFM be determined by extension of the item price bid on the basis of the estimated quantity set forth for the item.

The bidder shall set forth for each item of work, in clearly legible figures, an item price and a total for the item in the respective spaces provided for this purpose. In the case of unit basis items, the amount set forth under the "Total" column shall be the extension of the item price on bid on the basis of the estimated quantity for the item.

In case of discrepancy between the item price and the total set forth for the item. The item price shall prevail; however,, if the amount set forth as an item price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or in the case of unit basis items is the same amount as the entry in the "Total" column, then the amount set forth in the "Total" column for the item shall prevail in accordance with the following:

- a. As to unit basis items, the amount set forth in the "Total" column shall be divided by the estimated quantity for the item and the price thus obtained shall be the item price.
- b. As to lump sum items, the amount set forth in the "Total" column shall be the item price.

In accordance with the provision of Section 6707 of the State Labor Code, each bidder shall list, in any bid item calling for trenching of 5 feet or more in depth, the amount contained in the proposal for adequate trench and excavation sheeting, shoring and bracing or equivalent method for the protection of life and limb which shall conform to applicable Safety Orders.

13. TAXES

Bid Prices shall include allowance for all federal, state and local taxes.

14. CONTRACT TIME

The date by which the work is to be completed (the contract time) is set forth in the contract documents.

15. SUBSTITUTE MATERIAL AND EQUIPMENT

The contract, if awarded, will be on the basis of material and equipment described in the drawing or specified in the specifications without consideration of possible substitute or "co-equal" items. Whenever it is indicated in the drawings or specified in the specifications that a substitute or "co-equal" item of material or equipment by be furnished or used by Contact if acceptable to IFM, application for such acceptance will not by considered by IFM until after the effective date of the contract unless and addendum is issued to all bidders authorizing the use of a specified substitute. The procedure for submittal of any such application by Contractor and consideration by IFM is set forth in the contract documents.

16. LIST OF SUBCONTRACTORS

Each bid shall have listed on the form provided herewith the name and address of each subcontractor to whom the bidder proposes to sublet portions of the work in excess of one-half of one percent of the total amount of the bid or, in the case of bids for construction of streets or highways, including bridges, in excess of one-half of one percent of the Contractor's total bid or \$10,000, whichever is greater, per Public Contracts Code Section 4104. For the purpose of this paragraph, a subcontractor is defined as one who contracts with the Contractor to furnish materials and labor, or labor only for the performance of work at the site of the work.

IFM has the right to review the suitability and qualifications of any subcontractor or supplier proposed by the Contractor. As part of this review IFM may request an experience state with pertinent information as to similar projects and other evidence of qualification for each such subcontractor, person and organization. If IFM, after due investigation has reasonable objection to any proposed subcontractor, IFM may, before giving the notice of award, request the apparent successful bidder to submit an acceptable substitute without an increase in bid price. If the apparent successful bidder does not make such substitution, the contract shall not be awarded to such bidder, but Contractor's failure to make such substitution will not constitute grounds for sacrificing the bid security. Any subcontractor, other person or organization so listed and to whom IFM does not make written objection prior to the giving of award will be deemed acceptable to IFM subject to revocation of such acceptance after the effective date of the agreement as provided in the contract documents.

No Contractor shall be required to employ and subcontractor, other person or organization against whom Contractor has reasonable objection.

The Contractor may not change any subcontractor listed on its bid without written approval from IFM after a determination that the requirement of Public Contracts Code Section 4107 have been met.

17. BID GUARANTY (BID BOND)

Bid Guaranty (Bid Bond) is required on all bids over \$25,000. The bid shall be accompanied by a bid guaranty bond (bid bond) duly completed on the form provided herewith or a form which is substantially similar, by a guaranty company authorized to carry on business in the State of California, for payment to IFM in the sum of at least 10 percent of the total amount of the bid, or alternatively by a certified or cashier's check, payable to IFM in the sum of at least 10 percent of the total amount of the bid. A bid bond form which provides for further payment of attorney's fees or which contains a termination date will not be considered to be 'substantially similar'. The amount payable to IFM under the guaranty bond, or the certified or cashier's check and the amount thereof, as the case may be, shall be forfeited to IFM as liquidated damages in case of a failure or neglect of the bidder to furnish, execute and deliver to IFM the required performance and payment bonds, evidence of insurance, and to enter into, execute and deliver to IFM the contract on the form provided herewith, within 5 days after being notified in writing by IFM that the award has been made and the agreement is ready for execution.

All bonds shall have a power of attorney authorizing the signature of the person authorized to sign on behalf of the Surety attached to the bond. The power of attorney signature and the principal's signature shall each (both) be notarized.

The bid bond shall name IFM as the beneficiary and shall specify that the bond is valid for the bid opening of this project as scheduled in the Invitation for Bid.

18. RETURN OF BID GUARANTEES

Within 10 days after the bids are awarded, IFM will return the bid guarantees (other than bid bonds) accompanying in the bids for bids not considered in making the award. All other bid guaranties will be held until the contract has been fully executed, after which they will be returned to the respective bidders whose bid they accompany.

19. MODIFICATION OF WITHDRAWAL OF BIDS

Bids submitted early may be modified or withdrawn by notice to the party receiving bids at the place and prior to the time designated for receipt of bids. Such notice shall be in writing over the signature of the bidder or be by telegram; if by telegram, written confirmation over the signature of bidder must have been mailed or postmarked on or before the date and time set for receipt of bids; it shall be so worked as not to reveal the amount of original bid. Bids may also be modified or withdrawn in person by the bidder or an authorized representative provided bidder can prove bidder's identity and authority. Withdrawn bids may be resubmitted up to the time designated for the receipt of bids provided that they are then fully in conformance with these instructions to bidders.

If, within 24 hours after bids are opened, any bidder files a duly signed written notice with IFM and promptly thereafter demonstrates to the reasonable satisfaction of IFM that there was a material and substantial mistake in the preparation of the bid, that bidder may withdraw his or her bid and the bid security will be returned. Thereafter, that bidder will be disqualified from further bidding on the work.

20. OPENING OF BIDS

Bids will be opened publicly and read aloud. An abstract of the amounts of the base bids and major alternatives (if any) will be made available after the opening of bids.

21. BIDS TO REMAIN OPEN

All bids shall remain open and subject of acceptance for a period of **60** days from the date of opening, but IFM may, in IFM's discretion, release a bid and return the bid security prior to that date.

22. POSTPONEMENT OF OPENING

IFM reserves the right to postpone the date and time for opening of bids at any time prior to the date and time announce in the advertisement.

23. AWARD OF CONTRACT

The award of the contract, if awarded, will be made to the lowest responsive, responsible bidder whose bid complies with all the requirements set herein. The lowest bidder will be the bidder whose total bid price for all phases of work is lowest. IFM will determine after receipt of bids which phase or phases will be included in the contract based on the bid amounts for each respective phase as submitted by the lowest bidder. Within **60** days after the time of opening the bids, IFM will act either to accept a proposal or to reject all proposals. The acceptance of a proposal will be evidenced by a notice of award of contract in writing, delivered in person or by mail to the bidder whose proposal is accepted. No other act of IFM shall constitute acceptance of a bid. The award of contract shall obligate the bidder whose bid is accepted to furnish a performance bond, payment bond and evidences of insurance (certificates of insurance and endorsements specified in the contract) and execute the agreement set forth in the contract documents.

IFM reserves the right to reject any and all bids and to waive any and all formalities, and the right to disregard all nonconforming, non-responsive or conditional bids. IFM reserves the right to reject the bid of any bidder if IFM believes that it would not be in the best interest of the project to make an award to that bidder, whether because the bid is not responsive or the bidder is unqualified or has doubtful financial ability or fails to meet any other pertinent standard or criteria established by IFM. IFM reserves the right to reject any bids which omit unit prices if unit prices are required; any bids in which unit prices are unbalanced in the opinion of IFM, any bid accompanied by insufficient or irregular bid security; and any bids from bidders who have previously failed to perform properly to complete on time contracts of any nature.

It is IFM's intent to accept alternates (if any are accepted) in the order in which they are listed in the bid form, but IFM may accept them in any order or combination.

IFM may consider the qualifications and experience of subcontractors and other persons and organizations (including those who are to furnish the principal items of material or equipment) proposed for those portions of the work as to which the identity of subcontractors and other persons and organizations must be submitted as provided herein. Operating costs, maintenance considerations, performance data and guarantees of materials and equipment may also be considered by IFM.

If there is a reason to believe that collusion exists among the bidders, none of the bids of the participant in such collusion will be considered, and IFM may likewise elect to reject all bids received.

IFM may conduct such investigations as IFM deems necessary to assist in the evaluation of any bid and to establish the responsibility, qualifications and financial ability of the bidders, proposed subcontractors and other persons and organizations to do the work in accordance with the contract documents to IFM's satisfaction within the prescribed time. IFM reserves the right to reject the bid of any bidder who does not pass any such evaluation to IFM's satisfaction.

If the contract is to be awarded, it will be awarded to the lowest bidder whose evaluation by IFM indicated to IFM that the award will be in the best interest of the project

24. SIGNING OF AGREEMENT

When IFM gives a Notice of Award to the successful bidder, it will be accompanied by unsigned counterparts of the agreement and all other contract documents.

Three (3) copies of the contract documents will be prepared by IFM. All copies will be submitted to Contract, and Contractor shall execute the contract, insert executed copies of the required bonds and power of attorney, and submit all copies to IFM with in **five (5)** days. The date of execution of the contract shall be left blank for filling in by IFM.

25. NOTICE TO PROCEED

IFM shall give the successful bidder written notice to proceed with the work within **15** days of the execution of the contract. Notwithstanding any other provision of the contract, IFM shall not be obligated to accept or to pay for any work furnished by the Contractor prior to delivery of notice to proceed whether or not AMI Housing has knowledge of the furnishing of such work.

26. PERFORMANCE AND OTHER BONDS

The contract documents set forth IFM requirements as to performance and other bonds/ When the successful bidder delivers the executed contract to IFM, it shall be accompanied by the required contract security. The bonds shall be provided on IFM's forms or on forms which are substantially similar. Notwithstanding any language contained in the bonds, IFM shall not be liable for attorney's fees either for the enforcement of the bond or for any other action under the Contract. Bonds shall not contain any date of termination.

27. CONTRACTUAL RESTRICTIONS

No official of IFM how is authorized in such capacity and on behalf of IFM to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving any architectural, engineering, inspecting, construction or material supply contract or subcontract in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part thereof. No officer, employee, architect, attorney, engineer or inspector of or for IFM who is authorized in such capacity and on behalf of IFM who is in any legislative, executive, supervisory, or similar function in connection with the construction of the project, shall become directly or indirectly interested personally in this contract or in any part thereof, any material supply contract, subcontract, insurance contract or any other contract pertaining to the project.

28. POSTING SECURITY IN LIEU OF RETENTION

The Contractor may elect to receive 100% of payments due under this contract from time to time, without retention of any portion of the payment by the public agency, by depositing securities of the equivalent value with IFM in accordance with the provisions of Section 22300 of the California Public Contract Code; except that no such substitution shall be allowed where federal money is funding the project and federal regulations or policies would prohibit such substitutions of securities for the retention. Securities eligible for investment shall include those listed in Section 16430 of the California Government Code or bank or savings and loan

certificates of deposits. Such securities, if deposited by the bidder, shall be valued by IFM whose decision on the valuation of the securities shall be final. The bidder shall be the beneficial owner of any securities substituted for money withheld and shall receive any interest thereon.

29. LIQUADATED DAMAGES

IFM is authorized by Government Code Section 53069.85 at assess liquidated damages for dela. IFM refers bidders to the Contract for review of the liquidated damages provision to be included in this contract.

CHECKLIST OF DOCUMENTS ENCLOSED BY BIDDER

Bidder shall acknowledge that he or she has enclosed all required Bidding Documents listed herein by signing his or her initials in “Bidder” column, after each item.

DOCUMENT	SIGNATURES	
	BIDDER	IFM REP.
1. BID FORM (signed)		
2. ACKNOWLEDGMENT OF ADDENDA		
3. BID SECURITY: Bid bond for bids over \$25,000 (must be signed by corporate surety); or Cashier’s Check; of Certified Check; or Cash		
4. EXPERIENCE STATEMENT FORM		
5. SUBCONTRACTOR LISTING (signed)		
6. BIDDER’S REPRESENTATIONS; (BIDDER’S QUALIFICATIONS, NONCOLLUSION DECLARATION)		
7. DBE and Section 3 Bid Requirements – Attachment A		

BID FORM
(IFM Standard Form Bid Document)

BID TO IFM FOR: Emergency and Standby Power System Project

Name of Bidder _____

The work to be done and referred to herein is in Nevada County, State of California, and shall be constructed in accordance with the Plans, Specifications (including the payment of not less than the wages rates set forth therein) and the Contract annexed hereto.

The work to be done is shown upon project documents entitled: **Emergency and Standby Power System Project Plans**. The undersigned, as bidder, declares that the only person or parties interest in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation, and in submitting this bid, the undersigned bidder agrees that he or she has carefully examined the location of the proposed work, the annexed proposed form of contract, and the plans therein referred to and all other documents listed or incorporated in the bidding documents and contract documents and bidder proposes, and agrees if this bid is accepted, that bidder will contract with IFM in the form of the copy of the contract annexed hereto, to provide all necessary machinery, tools, apparatus, and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of IFM as therein set for, and that bidder will take in full payment therefor the following:

Item No.	Item	Unit of Measure	Total

Total of Base Bid (in figures): _____

Total of Base Bid (in words): _____

Alternate Bid Total (in figures): _____

Alternate Bid Total (in words): _____

The undersigned bidder agrees to furnish the required bonds or other security and to enter into a contract within the time specified in the Instructions to Bidder, and further agrees to complete all work covered by the bid, in accordance with all requirements of the contract.

Receipt of copies of the following addenda is hereby acknowledged.

<u>Addendum No.</u>	<u>Bidder's Signature</u>	<u>Date Acknowledged</u>
_____	_____	_____
_____	_____	_____

All addenda received have been considered in preparation of the bid.

Enclosed herewith are the Bid Form, Bid Bond or other security, Experience Statement, Subcontractor Listing and Bidder's Representations form.

In submitting this bid it is understood that the right is reserved by IFM to reject any and all bids and it is understood that this bid may not be withdrawn during the period set forth in the Instructions to the Bidders.

Envelopes containing bids must be marked as required by the Instructions to Bidders.

IFM reserves the right to reject any and all bids and to waive any irregularities in bids.

The amount of the bid for comparison purposes will be the total of all items. The total of unit basis items will be determined by extension of the item price bid on the basis of the estimated quantity set forth for the item.

Prices bid shall include overhead profit and all applicable taxes.

By submission of this bid, each bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid with any other bidder or with any competitor.

A bid bond for bids over \$25,000 will accompany this bid in a sum of not less than ten percent (10%) of the total amount of the bid and shall be on a form approved by IFM or a form which is substantially similar, which is attached hereto.

If this bid shall be accepted and the undersigned shall fail to contract as aforesaid, and to give the performance bond and labor and material bond as required in the contract with a surety satisfactory to IFM with the number of days set forth in the Instructions to Bidders after receipt of notice that the contract has been awarded to the undersigned, IFM may, at its option, determine that the bidder has abandoned the contract and thereupon the award of the contract shall be null and void and the bidder and surety shall forfeit the security accompanying this bid to IFM

Accompanying this bid is:

Circle one: Bidder's Bond Cashier's Check Certified Check Cash

In the amount of \$ _____, an amount equal to ten percent (10%) of the total bid.

The names of individuals who are principals in any partnership, joint venture, business association or corporation in the foregoing bid are as follows:

Licensed in accordance with and act providing for the registration of contractors, License No.

Dated

Authorized Signature of Bidder

PRINTED NAME OF AUTHORIZED REPRESENTATIVE	
BUSINESS ADDRESS	
PLACE OF RESIDENCE	
TELEPHONE NUMBER	
EMAIL ADDRESS	
CLASSIFICATION OF CONTRACTOR'S LICENSE	
CONTRACTOR'S LICENSE NUMBER	
EXPIRATION DATE OF CONTRACTOR'S LICENSE	
DIR #	
FEDERAL TAX ID NUMBER	

NOTE: if bidder is a corporation, the legal name of the corporation shall be set forth above together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation; if bidder is a co-partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contract on behalf of the co-partnership; and if the bidder is an individual, his or her signature shall be placed above. If a bidder is a joint venture, the documents must be signed by an authorized officer of each firm to the joint venture. The signature of any attorney-in-fact- must be notarized.

BIDDER'S BOND

STATE OF CALIFORNIA

IFM

KNOW ALL PERSON BY THESE PRESENT,

That we, _____ as principal, and _____ as surety, are held and firmly bound unto IFM in the amount of ten percent (10%) of the total amount of the bid of the principal above named, submitted by said principal to IFM for the work described below, for the payment of which sum in lawful money of the United State, well and truly to be made, to IFM, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In no case shall the liability of the surety hereunder exceed the sum of \$ _____

The condition of this obligation is such that whereas the principal has submitted the above-mentioned bid to IFM, as aforesaid, for certain construction specially described as follows, for which bids are to be opened at Grass Valley, CA on _____, 20__ for _____.

NOW, THEREFORE, if the aforesaid principal is awarded the contract, and within the time and manner required by the contract documents, after the prescribed forms are presented to him or her for signature, enters into a written Contract, in the prescribed form, in accordance with the bid, and files to bonds with IFM, one to guarantee faithful performance and the other to guarantee payment for labor and materials, are required by law, then this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

Notice to Surety shall be provided at:

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this _____ day of _____, A.D. 20_____.

_____ Seal

_____ Seal

_____ Seal

_____ Seal

_____ Seal

_____ Seal

Principal

Surety

NOTE: Signature of Surety shall be notarized. Power of attorney with corporate seal affixed must be attached.

APPROVED AS TO FORM
BY COUNSEL

EXPERIENCE STATEMENT

The following outline is a record of the bidder's recent experience in construction or a type similar in magnitude and character to that contemplated under this contract:

LIST OF SUBCONTRACTORS

NAME:	
BUSINESS ADDRESS:	
PHONE:	EMAIL:
DESCRIPTION OF WORK PERFORMED:	
CONTRACTOR'S LICENSE #	DIR#
NAME:	
BUSINESS ADDRESS:	
PHONE:	EMAIL:
DESCRIPTION OF WORK PERFORMED:	
CONTRACTOR'S LICENSE #	DIR#
NAME:	
BUSINESS ADDRESS:	
PHONE:	EMAIL:
DESCRIPTION OF WORK PERFORMED:	
CONTRACTOR'S LICENSE #	DIR#

ADD ADDITIONAL PAGES AS NEEDED TO INCLUDE ALL SUBCONTRACTORS

Signature of Contractor/Bidder: _____

BIDDER'S REPRESENTATIONS

I, the undersigned, declare as follows:

1. **BIDDER'S QUALIFICATIONS:** That neither I nor a company of which I am more than 50% owner have been disqualified from bidding, removed from a public works construction project or otherwise been prevented from bidding because of a violation of law or a safety regulation.

Further, I declare under penalty of perjury that neither I nor a company of which I am more than a 50% over have had more than one final, unappealable finding of contempt of court by a Federal court within the immediately preceding two year period because of failure to comply with an order of the Federal court (Public Contract Code Section 10232), which orders the Contractor to comply with an order of the National Labor Relations Board.

Further, I declare under penalty of perjury that I have not been convicted by any court of any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of state or federal antitrust law in connection with the bidding upon, award of or performance of any public works contract.

2. **WORKERS COMPENSATION CERTIFICATION (LABOR CODE SECTION 1861):** That I am aware of the provisions of Section 3700 of the Labor Code of the State of California, which requires every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract.

3. **NONCOLLUSION DECLARATION:** I, the undersigned, declare that I am the _____ of _____ the party making to foregoing bid that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham, that the bidder has not directly or indirectly , sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to fix any overhead, profit, or cost element of the bid price, or that of any other bidder, or to secure and advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated: _____ Bidder: _____