



IFM Meeting of the Board and Member Churches, August 22, 2017

Board Officers Present

Sue Van Son, Executive Director
Kate Laferriere, Development Director
Bob Thurman, President
Rick Kahil, Vice-President
Kathy Mollet, Treasurer
Mary Ellen Tracy, Secretary

Board Members Present

Gaye Rogers, Grace Lutheran
Hilary Dart, Sierra Center for Spiritual Living
Judi Wade, Twin Cities
Diane Chang, Seventh Day Adventist
Nancy Senger for Joan Denzler, Sierra Pines Methodist
Debi Johnson, First Baptist, G.V
Nancy Koring, St. Patrick's
Jeff Hebert, St. Canice Catholic
Marnie Ratkovsky, Emmanuel Episcopal
Brian Smith for Jim Schroeder, Peace Lutheran
Tim Gizzi, Calvary Bible
Pam Sufleski, Sierra Presbyterian

Absent

Cheri Eckholt, Grass Valley United Methodist
Janet Kelly, Christian Science Church
Anne Lyon, Unitarian Universalist

Sue Van Son led us in prayer.

The minutes of the June 27, 2017 meeting were approved unanimously.

QUARTERLY REVIEW

FINANCIAL REVIEW

Kathy Mollet

Financial Highlights & Trends

Balance Sheet

- Continues to be very healthy
- USDA Loan pay-down due to proceeds from the gala
- Total income is ahead due to fundraisers
- Hunger Run will not happen and was budgeted for a net of \$12 K, but Food Access Saturday costs should be much lower.
- Fair market value of our food was discussed. We will subtract 12.5% as some of the donated food needs to be thrown away.

KEY DISTRIBUTION FACTS (7/31/17)

Rick Kahil

Client demographics have remained fairly stable

- Adults – 75%
- Children – 25%
- Seniors (55+) – 27%
- Homeless – 5.7% - (up slightly)

Client trends

- New families – 376 (down slightly)
- Total families served – 14,550 (up 3.4%)
- Total individuals served – 34,670

Distribution

- Average visits per distribution day – 161 (up 3.9%)
- 50,511 grocery bags of food given (up 12%)
More food and more nutritious food
- Retail value of food distributed - \$1,117,939

GRANT UPDATES

Kate Laferriere

Grants received

- | | | |
|-----------------------|-------------------------------|---|
| • Soroptimists SF | \$1.8K | cooking classes |
| • Additional CSBG | \$11.6K | Protein rich food |
| • 2017 CSBG | \$31.8K | Protein rich food |
| • Soroptimists GV | \$.9K | Benches |
| • Grass Valley Elks | \$2K | Food program |
| • Church of LDS | \$3K | Food Purchase |
| • Teichert Foundation | \$4.2K | Gutters |
| • United Way | \$7K Awarded | Protein rich food (for Saturday distribution) |
| | \$4.5K received for last year | |
| • Nevada City Elks | \$.5K | Food program |

Grant applications completed 2017

Awarded in 2017/Requested in 2016

- SaveMart Cares \$3K/3K Eggs & Peanut butter
- Wells Foundation \$3K/\$13.6K Holiday turkeys

Grants to be completed

- Pacific Builders \$0/\$7.5K
- Land O'Lakes \$0/\$2K
- Safeway \$1.2K/2.5K
- West America Bank \$.5/\$1K
- Waste Management \$0/\$5K

In Process

- AARP

OPS UPDATE

Sue Van Son

Meeting with GVPD and City Council

- Some food that has been identified as ours has been found in the Beam parking lot as well as the park
- It is attributed to some homeless clients picking up too much perishable food from the front area and not being able to use it all
- Our new policy is to have the interviewers distribute the beyond the use by date perishables and large quantities of food that would normally be on the front tables where clients help themselves.

Safety/security monitor

- There have been some recent problems with some clients becoming very agitated and somewhat threatening. Normally Sue or Kate are called to defuse these situations, but is it time to hire a trained individual whose only job is to be alert to these situation and work to de-escalate them?
- There are two possible ways to go with this: hire an individual who is trained in de-escalation techniques or hire a service which provides trained monitors. This person would work from 10:00-1:00 Monday, Wednesday and Friday and report to Sue.
- A good discussion followed on the pros and cons of a service vs. an individual.
- A motion was drafted to grant Sue the ability to hire an individual or agency to provide this monitoring service with a salary not to exceed \$20,000 a year.
 - Marnie made the motion, Gaye seconded the motion, and the vote to approve was unanimous.
- Jeff and Marnie will join Sue in interviewing a possible individual monitor.

Saturday distribution update

- We've had 4 Saturday distributions so far and have served a total of 65 families
- Only 9 families were new to IFM
- During the Saturday distribution in September, United Way will conduct a survey regarding possible changes – different hours, another Saturday of the month, etc. to see if that would be helpful
- After the September distribution IFM executive committee and United Way representatives will discuss whether or not to continue Saturday distribution beyond our October committment

Briar Patch cooking lessons

- We're trying out holding the cooking classes across the street from Briar Patch
- Classes can be more hands-on there

Food (Woolman Farms)

- Chris from Woolman Farms would like to follow the model of Riverhill Farms.
- He will meet with Allen from Riverhill Farms to discuss this

Volunteers needed

- Need 3 or 4 new drivers with a truck or SUV and a strong back
- Holiday distribution – We need extra workers to fill the holiday bags on November 17, 20 and 22 and also on December 15, 18, and 20. The hours are 9:30-1:00. Let Sue know of interested people.

FUND DEVELOPMENT UPDATE

Kate Laferriere

Safeway – Bag Summer Hunger

- 624 bags of food
- Delivered on pallets
- Store that had IFM volunteers outside did better
- We need store ambassadors – volunteers to sit outside the stores on weekends when we are having a food drive. It does make a difference.

Grocery Outlet

- Did a fund raising drive
- Delivered bags of groceries to IFM

Church Food Drive

- Kate handed out posters to be put up at Churches during September
- Each board member is asked to talk with pastor and decide how to collect food at their church
- Kate has written to all non-member churches to ask for their support also
- All the stores will also have a barrel during September

Run for Hunger

- This has been postponed
- We will rethink the venue

Paulette's fundraiser

- Spaghetti dinner on Friday, Oct. 6th
- Volunteers are needed

Video vignettes

- Going out on our Facebook page during September
- Tells the story of who we are

GENERAL BUSINESS

Bob Thurman

CalFresh contract renewal

- No changes except sign-ups will just take place on Fridays

Treasurer replacement

- Job will probably be broken into two parts – bookkeeper (keep the books) and treasurer (be the face, do the reporting)
- If you know of someone who is interested, give their number to Kathy

Employee handbook revisions

- Still in process
- Kathy, Diane, and the executive committee are working on it

Solar output first year review

- We underperformed by 10-15%
- DC Solar investigating as to why

2016 Annual Report update

- Bob made an update
- Fundraising % updated

Food Bank relationship

- Looking for increased collaboration
- We are working on it

Pastor meeting

- Wednesday, September 27th at noon
- Light lunch provided
- Formal invitations will be sent, but board members asked to let their pastors know

Next board meeting is September 26th.